



Toyotetsu India Private Limited

TTIA/HRD/Std-PJT./2022-23

Date: 27.09.2022

Dr. N K Satya Pal Sharma
Head – Department of Commerce,
The National College,
Jayanagar, Bangalore-560 070

Dear Sir,

Subject: Permission to your student to carry out Internship in our organization.
Reference: Letter from college dated 20.09.2022

With respect to the subject matter & request letter dt. 20.09.2022 seeking permission to carry out Internship at our organization has been examined and we are pleased to inform you that the permission has been accorded to your student **Ms. Gouthami M (Reg No: 20NCJC863)** to carry out Internship program for the period of 6 weeks starting from 27th Sep 2022 on daily basis.

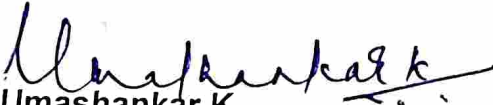
During the training period, student must report to **Finance & Accounts Department** without fail on daily basis. At the end of the internship program, student must submit a detailed report on her study to the management. Student, while collecting data for her internship program such as balance sheet / financials, photos, write-ups etc., she must obtain necessary permission from the concerned authority. Data collected from our organization must be used for academic purposes only.

Company will be provided with subsidized canteen facility to the trainee. We at TTIA regard Safety attitude as important discipline and every individual must follow all Safety norms without fail at all times.

Student trainee have to abide by all the Rules & Regulations of the company during the training period, also must and should carry college ID card every day. Failing which this permission will be curtailed without any communication.

Thanking you.

For Toyotetsu India Pvt. Ltd.


Umashankar K
GM – HR, IR & Admin.



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