

SEMESTER IV

DSC 4: NEWS PROCESSING AND EDITING

Course Title and Code	DSC 4 – News Processing and Editing	
Programme Title	Bachelor of Arts in Journalism	
Credits	06	Semester IV
Course Type	Core	Academic Year 2022-23

CIE Marks: 40

SE Exam Marks: 60

Practical Marks: 50

Pedagogy: Theory: 4hrs/week

Practical: 4 hrs/week

Total: 6 credits.

Course Outcome: On completion of the course, the student will be able to –

- Understand the role of editors. Edit copy precisely and consistently, using correct Grammar and eliminating libellous passages and items in poor taste.
- Write clear and accurate headlines, decks and captions.
- Design basic news pages. Understand the basic ethical issues confronting editors.

Course Content:

Unit-I

Editing: Definition, meaning, importance, significance, principles, and purpose of editing. Editorial Meetings. Moffusil Desk.

ಸುದ್ದಿ ಪರಿಷ್ಕರಣೆ: ವ್ಯಾಖ್ಯೆ, ಅರ್ಥ, ಪ್ರಾಮುಖ್ಯತೆ, ಮಹತ್ವ, ತತ್ವಗಳು ಮತ್ತು ಉದ್ದೇಶ. ಸಂಪಾದಕೀಯ ವಿಭಾಗದ ಸಭೆಗಳು, ಗ್ರಾಮಾಂತರ ಪುಟದ ಮೇಜು.

Unit II

Newsroom Setup: Structure and functions of a typical newsroom.

Editor/executive Editor, roles of Editor, News editor, Chief sub-editor, sub-editor, Editorials, **supplements editing**

ಸುದ್ದಿಮನೆಯ ವಿನ್ಯಾಸ: ಸುದ್ದಿಮನೆಯ ರೂಪರೇಶಿ, ಕಾರ್ಯಗಳು. ಸಂಪಾದಕ/ಕಾರ್ಯನಿರ್ವಾಹಕ ಸಂಪಾದಕ, ಸಂಪಾದಕನ ಪಾತ್ರ, ಸುದ್ದಿ ಸಂಪಾದಕ, ಮುಖ್ಯ ಉಪ ಸಂಪಾದಕ, ಉಪಸಂಪಾದಕ. ಸಂಪಾದಕೀಯಗಳು, ಪುರವಣಿ ಪರಿಷ್ಕರಣೆ.

Unit-III

Editing Terminologies: Mast head, deadline, **Headlines**, **writing headlines**, different types of headlines. Letters to the editor.

ಪರಿಷ್ಕರಣೆಯ ಪರಿಭಾಷೆ: ಮಾಸ್ಟ್ ಹೆಡ್, ಡೆಡ್‌ಲೈನ್. ಶೀರ್ಷಿಕೆಗಳು, ಶೀರ್ಷಿಕೆಗಳ ಬರವಣಿಗೆ, ಶೀರ್ಷಿಕೆಗಳ ವಿಧಗಳು. ಓದುಗರ ಪತ್ರಗಳು.

Unit IV (Vanshali)

Skills Required: **News judgement**, **mastery over language**, **photo cropping**, **photo captions**, **page layout and design**, **rewriting news stories**.

ಅಗತ್ಯ ಕೌಶಲ್ಯ: ಸುದ್ದಿಯ ನಿಷ್ಕರ್ಷೆ, ಭಾಷೆಯ ಮೇಲೆ ಪ್ರಭುತ್ವ, ಚಿತ್ರ ಪರಿಷ್ಕರಣೆ, ಅಡಿಬರಹ, ಪುಟ ವಿನ್ಯಾಸ, ಸುದ್ದಿ ಲೇಖನಗಳ ಮರುಬರವಣಿಗೆ.

Practical Paper

DSC 4 – News Processing and Editing (Two Credits – 50 Marks).

1. Exercise on similar sounding words with different meanings.
2. Editing copies with spelling mistake and redundancies.
3. Giving headlines for news stories.
4. Selecting stories for a campus newspaper.
5. Designing dummy newspaper.
6. Designing special pages.
7. Photo selection and cropping.
8. Writing captions for photos.
9. Writing editorials.
10. Rewriting poorly drafted copies.

Note: Each student shall compulsorily maintain assignments and record book, submit the same at the end of the semester in the form of Project Report.

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The National College, Autonomous, Jayanagar, Bangalore – 560 070

Reference Books:

Bodian, Nat G: (1984) Copywriter's Handbook, ISI Press.

Brooks, B., George, K., Moen, D. & Ranly, D (2010), News Reporting and Writing, Publisher: Bedford/St. Martin's.

Ellis B (2001) The copyediting and headline handbook, Berkeley: University of California Press.

Emenamjo, N.E. (2010) Editing and Writing. Aba: E-front Publishers.

K.M. Srivastava (2003) News Reporting and Editing; Editing: Sterling Publishers Pvt. Ltd.,

Editing Techniques: S. Kundra.

Professional Journalist: Kamath M.V.

Etc.

