

**THE NATIONAL COLLEGE
AUTONOMOUS
JAYANAGAR, BANGALORE-560070
DEPARTMENT OF ENGLISH
II Sem B.Com.- GENERIC ENGLISH
ABILITY ENHANCEMENT COMPULSORY COURSE**

Part 1	Work Book
Unit 1	Receptive Skills: Reading and Listening Skills
Chapter 1	Caption Writing , Identify title for the passage
Chapter 2	Vocabulary Building –Derivatives, Synonyms, Homonyms, Collocations
Chapter 3	Identify the meaning from Paragraphs
Chapter 4	Listening Skills Barriers to listening
Chapter 5	Listening Principles
Chapter 6	Comprehensive Listening – Paragraphs on Movies and sports
Unit 2	Productive Skills: Speaking Skills and Writing Skills
Chapter 7	Types of Communication
Chapter 8	Active/ Passive Voice
Chapter 9	Reported Speech
Chapter 10	Dialogue Writing
Chapter 11	News Writing
Chapter 12	Essay Writing
Part 2	Course Book
Chapter 13	Money – Muppala Ranganayakamma
Chapter 14	The Toys Of Peace - H.H.Munro (SAKI)
Chapter 15	Alone -Sheila Nayampalli Barua
Chapter 16	Cartooning - R.K.Laxman
Chapter 17	Homeless in the ‘Global Village’ – Vandana Shiva
Chapter 18	Caged Bird - Maya Angelo